

Republic of the Philippines				
Province of Nueva Ecija				
Municipality of <u>R I Z A L</u>				
		<i>Office of the Building Official</i>		
REQUIREMENT IN SECURING BUILDING PERMIT				
1	OCCUPATIONAL SAFETY AND HEALTH STANDARD - (DOLE - CAB. CITY) FOR TWO(2) STOREY AND ABOVE			
	BAGO DUMATING NG GOOD SAMARITAN			
2	LOCATIONAL CLEARANCE - (MUNICIPAL PLANNING & DEVELOPMENT OFFICE)			
3	FIRE SAFETY CLEARANCE - (BUREAU OF FIRE PROTECTION - OLD MUNICIPAL COMPOUND)			
4	LOT PLAN SIGNED & SEALED BY REGISTERED GEODECTIC ENGINEER - (5 PCS - BLUE PRINT OR PHOTOCOPY)			
5	LOT TITLE, TAX DECLARATION, CURRENT TAX RECEIPT - (5 PCS EACH - PHOTOCOPY)			
6	IN CASE THE APPLICANT IS NOT THE REGISTERED OWNER OF THE LOT :			
	A. LETTER OF CONSENT FROM THE LOT OWNER - DULY NOTARIZED - (5 PCS)			
	B. CONTRACT OF SALE - DULY NOTARIZED - (5 PCS)			
	C. CONTRACT OF LEASE - DULY NOTARIZED - (5 PCS)			
7	BUILDING PLAN, BILL OF MATERIALS / COST ESTIMATE, SPECIFICATIONS SIGNED & SEALED BY			
	REGISTERED CIVIL ENGINEER OR ARCHITECT - (5 SETS OF BLUE PRINT / AUTO CAD)			
8	PLUMBING PLAN, BILL OF MATERIALS / COST ESTIMATE SIGNED AND SEALED BY SANITARY ENGINEER			
	OR MASTER PLUMBER - (5 SETS OF BLUE PRINT / AUTO CAD)			
9	ELECTRICAL PLAN SIGNED AND SEALED BY ELECTRICAL ENGINEER FOR ABOVE TWENTY (20) OUTLETS			
	AND MASTER ELECTRICIAN OR ELETRICAL ENGINEER FOR BELOW TWENTY (20) OUTLETS			
10	DESIGN / STRUCTURAL ANALYSIS FOR TWO STOREY BUILDING			
11	SOIL BEARING TEST FOR TWO STOREY & ABOVE			
12	BARANGAY CERTIFICATION - PROOF OF OWNERSHIP OF THE LOT			
13	MAYOR'S PERMIT TO CONSTRUCT, ERECT, BUILDING / STRUCTURE AND THE LIKE			
14	CURRENT TAX RECEIPT (SEDULA - 2023)			
15	SKETCH OF FLOOR PLAN - (5 PCS.)			
16	SKETCH OF ELECTRICAL PLAN - (5 PCS.)			
17	SKETCH OF PLUMBING PLAN - (5 PCS.)			

Republic of the Philippines				
Province of Nueva Ecija				
Municipality of <u>R I Z A L</u>				
		<i>Office of the Building Official</i>		
REQUIREMENT IN SECURING BUILDING PERMIT				
1	OCCUPATIONAL SAFETY AND HEALTH STANDARD - (DOLE - CAB. CITY) FOR TWO(2) STOREY AND ABOVE			
	BAGO DUMATING NG GOOD SAMARITAN			
2	LOCATIONAL CLEARANCE - (MUNICIPAL PLANNING & DEVELOPMENT OFFICE)			
3	FIRE SAFETY CLEARANCE - (BUREAU OF FIRE PROTECTION - OLD MUNICIPAL COMPOUND)			
4	LOT PLAN SIGNED & SEALED BY REGISTERED GEODECTIC ENGINEER - (5 PCS - BLUE PRINT OR PHOTOCOPY)			
5	LOT TITLE, TAX DECLARATION, CURRENT TAX RECEIPT - (5 PCS EACH - PHOTOCOPY)			
6	IN CASE THE APPLICANT IS NOT THE REGISTERED OWNER OF THE LOT :			
	A. LETTER OF CONSENT FROM THE LOT OWNER - DULY NOTARIZED - (5 PCS)			
	B. CONTRACT OF SALE - DULY NOTARIZED - (5 PCS)			
	C. CONTRACT OF LEASE - DULY NOTARIZED - (5 PCS)			
7	BUILDING PLAN, BILL OF MATERIALS / COST ESTIMATE, SPECIFICATIONS SIGNED & SEALED BY			
	REGISTERED CIVIL ENGINEER OR ARCHITECT - (5 SETS OF BLUE PRINT / AUTO CAD)			
8	PLUMBING PLAN, BILL OF MATERIALS / COST ESTIMATE SIGNED AND SEALED BY SANITARY ENGINEER			
	OR MASTER PLUMBER - (5 SETS OF BLUE PRINT / AUTO CAD)			
9	ELECTRICAL PLAN SIGNED AND SEALED BY ELECTRICAL ENGINEER FOR ABOVE TWENTY (20) OUTLETS			
	AND MASTER ELECTRICIAN OR ELETRICAL ENGINEER FOR BELOW TWENTY (20) OUTLETS			
10	DESIGN / STRUCTURAL ANALYSIS FOR TWO STOREY BUILDING			
11	SOIL BEARING TEST FOR TWO STOREY & ABOVE			
12	BARANGAY CERTIFICATION - PROOF OF OWNERSHIP OF THE LOT			
13	MAYOR'S PERMIT TO CONSTRUCT, ERECT, BUILDING / STRUCTURE AND THE LIKE			
14	CURRENT TAX RECEIPT (SEDULA - 2023)			
15	SKETCH OF FLOOR PLAN - (5 PCS.)			
16	SKETCH OF ELECTRICAL PLAN - (5 PCS.)			
17	SKETCH OF PLUMBING PLAN - (5 PCS.)			

Project Title :				
Contractor :				
CHECKLIST FOR EVALUATION OF CONSTRUCTION SAFETY AND HEALTH PROGRAM per requirements of D. O. No. 13 series of 1998				
			YES	REMARKS
A.	General Requirements			
	a.	Two (2) copies of letter of intent (optional)		
	b.	Two (2) duly accomplished application form		
	c.	Two (2) copies of the Safety and Health Program.		
		One copy must be original print.		
B.	Construction Safety & Health Program must contain the following			
	1	Name of Person who prepared the program: (please indicate if accredited by DOLE as OSH Practitioner)		
	2	Name of Person who approved the program: (Project Owner/General Manager/Contractor)		
	3	General Safety & Health Policy written on company letter head Must be duly signed by the highest company official or the highest ranking company representative who has over all control of project execution.		
	4	Composition of Safety and Health Committee (Per Project) Must specify the proposed structure and membership of the safety & health committee (Specify the names)		
		Chairman - Project Manager / Project-In-Charge		
		Secretary - Safety Officer		
		Members - Health Personnel and Workers (Depending on the number of workers deployed at the construction site		
	5	Specific duties and responsibilities of the Chairman, Safety Officer, Health Personnel & Members of the S & H Committee		
		<i>SPECIFIC PROVISIONS ON THE FOLLOWING (If applicable)</i>		
	6	On-site safety and health promotions and continuing information-dissemination		
	7	Accidents and incident investigation and reporting		
	8	Protection of the general public within the vicinity of PPE at contractor's own expense)		
	9	Environmental Control		
	10	Personal Protective Equipment (indicate the provision of PPE at contractor's own expense)		
	11	Handling of hazardous substances		
	12	General materials handling and storage procedures		
	13	Temporary Fire Protection Facilities and equipment		
	14	First aid and health care medicines, equipment and facilities (including transportation facilities in case of emergency)		
	15	Workers Welfare Facilities (source of drinking water, restroom, place to tak meal, wash area, barracks (for in house workers))		
	16	Proposed Hours of Work and Rest Breaks (8 hours a day)		
	17	Construction Waste Disposal		
	18	Disaster and emergency Preparedness contingency plan		
Evaluated by: _____			Noted by: _____	
Date: _____			Date: _____	
			For Approval	
			For Compliance of lacking documents	
			For Disapproval	