



Republic of the Philippines
Province of Nueva Ecija

MUNICIPALITY OF RIZAL

Business Permit and Licensing Office

BASIC REQ. FOR BUSINESS PERMIT LICENSING

BARANGAY CLEARANCE TO OPERATE BUSINESS BARANGAY FOR
NEW 1

CLEARANCE FOR WORKERS (DTI / SEC / CDA)
2

COPY OF BUSINESS REG. (FOR RENEWAL)
3

FINANCIAL STATEMENT - INDIVIDUAL / CORPORATION
4

COMMUNITY TAX CERT (FOR NEW)
5

CAPITALIZATION
6

I.D. PICTURE (PASSPORT SIZE /2X2)
7

A.) MUNICIPAL PLANNING & DEVELOPMENT OFFICE
ZONING CLEARANCE

B.) MUNICIPAL ENVIRONMENTAL & NATURAL RESOURCES OFFICE
MENRO CERTIFICATION

C.) MUNICIPAL ENGINEERING OFFICE
BUILDING ANNUAL INSPECTION CERTIFICATE

D.) MUNICIPAL HEALTH OFFICE
SANITARY PERMIT TO OPERATE

E.) BUREAU OF FIRE PROTECTION
FIRE SAFETY INSPECTION CERTIFICATE

F. OFFICE OF THE MARKET ADMINISTRATOR
MARKET CLEARANCE FOR STALL HOLDER
(UPDATED PAYMENT)

G.) OCCUPATIONAL PERMIT
1. BARANGAY CLEARANCE FOR
WORKERS 2. COMMUNITY TAX
CERTIFICATE (CTC)

1. CERTIFICATE OF AUTHORITY FROM SEC (FOR FINANCIAL INSTITUTION)

2. LICENSE TO OPERATE FROM FDA (food & drug store)

3. LICENSE TO OPERATE From FERTILIZER AND PESTICIDE AUTHORITY (for agri. Product
supplies) 4.

NFA CERTIFICATE (FOR GRAIN PRODUCTS)

Others documents may be required depending on the nature of business.

HOME DEVT. & MUTUAL FUND CLEARANCE

(PAG-IBIG) SOCIAL SECURITY SYSTEM CLEARANCE

(S.S.S)

PHILHEALTH INSURANCE CORP. CLEARANCE

(PHILHEALTH) INCOME TAX RETURN **(BIR) FORM 0605**

