



Republic of the Philippines  
Province of Nueva Ecija

**MUNICIPALITY OF RIZAL**  
**Business Permit and Licensing**  
**Office**

**FLOW CHAT**

FILLING -UP  
UNIFIED APPLICATION FORM

**E. BFP**

**BASIC REQUIREMENTS**

**SECURING CLEARANCES AND  
DOCUMENTS ON THE FOLLOWING  
ENDORISING OFFICES:**

- A. MPDO**
- B. MENRO**
- C. ENGINEERING**
- D. SANITARY (RHU)**

- A. DTI/SEC CDA Registration**
- B. Brgy. Business Clearance (for NEW)**
- C. Market Clearance (for stall holder)**
- D. Financial Statement / Capitalization**
- E. Community Tax Certificate (CTC)**

**STANDARD STEPS:**

- A. FILING AND VERIFICATION**
- B. ASSESSMENT**
- C. PAY AND CLAIM**

